

TIPS FOR PLANNING MULTIGENERATIONAL /FAMILY EVENTS



CHOOSE A SAFE HOST LOCATION

Be sure to consider the needs of seniors and young children. Look for potential hazards from falling, electricity, and water. Avoid pools/lakes where there is no lifeguard. Look for even walkways in outdoor spaces. Find ground level facilities or those that are handicap accessible.

ENSURE ADEQUATE SEATING

Provide some chairs with arms to help the elderly get up more easily. Offer high chairs or secure seats for toddlers. Allow space between seats for folks to navigate with walkers and canes. Reserve seating near aisles for parents with strollers and those in wheelchairs or who may need extra space.



INCLUSIVE ACTIVITIES

Try to include activities that everyone can participate in, such as puzzles, crafts, games, singing, or watching movies.

SERVE APPEALING FOODS/DRINKS

Offer kid-friendly finger food or other snack options that are easy to serve and appeal to a variety of age groups. This is helpful for parents as well as seniors who may have difficulty with passing heavy dishes or carrying trays to a table.



BOOST HEARING & VISUAL AIDS

Provide microphones and/or sound system amplification so that everyone can hear the presentation. Utilize a large screen with a large font on visual presentations so that even those seated in the back can read the slides.

KEEP IT SHORT & ENGAGING

Allow time for folks to get up and move around. It can be challenging to sit for a long presentation. Break it up into smaller bits to allow time for restroom breaks and snacks.



OTHER MATTERS FOR CONVENIENCE



- Find a location with a kitchen space if planning to serve foods.
- Make things user-friendly for seniors and parents of small children (e.g., restrooms with changing tables, accessible restroom facilities, elevators, handicap parking, etc.).
- Place trash and recycling bins near exits for easier cleanup.
- Ensure plenty of power supplies, outlets, and extension cords for AV equipment and/or small appliances for keeping food hot.

For additional tips visit
<https://productionplus.com/blog/event-solutions/multigenerational-event-planning-tips/>

Infographic created by Stacey Brown Augusta Memorial Public Library, Augusta, WI