Board of Directors Meeting
April 5, 2017

MEETING CALLED TO ORDER BY SHARON RAWLINS, PRESIDENT

QUORUM
Quorum was established with the following-
BriAnne Baxley, Elaine Betting, Josephine Camarillo, Ann Hoey, Anne Lemay,
Chrissie McGovern, Matt McLain, Sharon Rawlins, Sandy Wilkerson, Karen Yother

Absent- None

ATTENDANCE
Karen Day, Day Time Associates

MINUTES
Minutes from March 1, 2017 meeting were reviewed. Motion made by Yother to accept
minutes; seconded by Wilkerson. Motion passed.

COMMITTEE REPORTS AND AGENDA ITEMS
Financial
Treasurer McLain presented financial reports and was discussed. Treasurer reported as of
February 28, 2017:
Year-to-date (YTD) we have received $650,430.30 in income. Our YTD expenditures are
$383,320.04. We have YTD balance of $267,110.26. Assets $1,181,044.61

FY 2018 CSLP Budget presented. Committee had no concerns and recommends as is.

ACTION
Motion made by Rawlins to approve 2018 budget. Seconded by Yother.
Motion passed.

Organizational Coordinator Update
Search committee met in Denver and interviewed five candidates. Committee narrowed
down to two candidates to attend annual meeting. This will allow the candidates to
experience the workings of CSLP. Additional interviews will take place on Wednesday,
April 12th at 4:15pm-5:15pm and 5:30pm-6:30pm.

Nominating Committee Update
Adrienne Butler submitted resignation for Chair of Early Literacy Manual. Board will
continue to take names for possible appointment.

ACTION
Motion to accept Butler’s resignation made by Hoey. Seconded by McGovern.
Motion passed.
CSLP Board Handbook
Updated documents were sent to the Board via email. Handbook made to be more operational for the Board. It is still a working document that will be updated as needed.

ACTION
Motion to accept 2017 CSLP Board handbook made by Wilkerson. Seconded by Betting. Motion passed.

CSLP Social Media Guidelines
Guideline document was sent out. Created in line with what other libraries are doing. Thank you to Cathy Lancaster for Facebook postings. Under Guidelines sentence will be added to address copyright.

ACTION
Motion to accept CSLP Social Media Guidelines made by Lemay. Seconded by Hoey. Motion passed.

Public Service Announcements
PSA links were posted on website and are accessible without logging in.

Blue Slip Media report
Statistical report was sent to Rawlins. Shows stats on media outreach. Reading Champion Kwame has sent suggested booklist to be posted on website.

ARSL program proposal
Conference date is Sept 6-7, 2017. We still have not heard if program proposal was accepted. It will be announced in the next coming weeks.

Final Annual Meeting Agenda
Slight change to meeting time Wednesday evening and Thursday morning. Board orientation will be moved to Thursday morning. Karen Day will send out final agenda. Table talk assignments are complete. Board will spread out amongst the tables, not necessarily to lead discussion but to keep conversation going and take notes. If Board would like to show a presentation during meeting, please put on USB.

Lawsuit Update
Rawlins and Day had conversation with Demco and Heidi. Issue is still a work in progress.

Master Timeline
Betting sent out timeline was sent out. How should manuals be handled? On the same timeline or different. May change due to changes of vendor contract.

OTHER
Slogan vetting-2019 slogans have been given to CSLP lawyers. Out of 25, 4 were eliminated.
ADJOURNMENT
Motion made by McLain to adjourn. Seconded by Yother.
Motion passed.

Next Meeting:
April 10, 2017 – Francis Marion Hotel, Charleston, SC
April 12, 2017 – following Annual Meeting in Charleston, SC
April 13, 2017 – Board Training: 8:00 a.m. – 1:00, Francis Marion – Charleston, SC

Minutes respectably submitted by Josephine Camarillo, Board Secretary.