

**Board of Directors Meeting Minutes**  
**May 4, 2016**  
**1:00 p.m. CST**

**MEETING CALLED TO ORDER BY SHARON RAWLINS, PRESIDENT**

**QUORUM**

Quorum was established with the following-  
BriAnne Baxley, Josephine Camarillo, Tanya DiMaggio, Lisa Donovan, Ann Hoey,  
Charlotte Johnston, Chrissie McGovern, Matt McLain, Sharon Rawlins, Sandy  
Wilkerson, Karen Yother

Excused-Elaine Betting, Adrienne Butler, Beth Crist, Cheryl Space

**ATTENDANCE**

Sherry Siclair, Executive Director  
Karen Day, Contractor, Day Time Associates

**MINUTES**

Minutes from April 19 and 2, 2016 meeting was reviewed. Correction, remove Karen Day from April 21<sup>st</sup> attendance. Motion made by Ann Hoey to accept minutes; seconded by Karen Yother. Motion passed.

**COMMITTEE REPORTS AND AGENDA ITEMS**

Board Member Resignation

Elaine Black submitted resignation letter from CSLP Board of Directors on April 26, 2016.

**ACTION**

Motion made by Karen Yother to accept resignation. Tanya DiMaggio seconds.  
Abstentions from Ann Hoey, Chrissie McGovern, Matt McLain and Karen Yother.  
Motion passed

Spanish Language Early Literacy Manual

Report presented via email. Writer agreed to only complete the resource list and will accept \$500 for payment. Upstart is allowing extension of the manual submission.

Cost Analysis for the 2017 Annual Meeting and Manual Pricing

Comparisons still being made between Charleston and Columbia, SC.  
McLain, Day and Siclair will continue researching Charleston and Columbia.

**ACTION**

Motion made by Lisa Donovan to approve new manual structure pricing of \$8.00 for online, \$10.00 for USB and \$20.00 for paper. Ann Hoey seconds.  
Motion passed.

Consensus Building Scenario

Need to embrace change and focus on CSLP mission. Important to work and support our Executive Director as board and CSLP moves forward with goal to make CSLP a national nonprofit.

Teen Video Challenge

State of Maine submission had been lost but it will be put on the website and teens will be rewarded the prize money.

Vacant Past-President Position

Mac Buntin given 30 days to respond to CSLP letter in regards to his resignation. Thereafter, a message will be sent out to the membership announcing his resignation and new appointment.

**ACTION**

Motion made to accept continuation of Karen Yother as Past President position. Matt McLain moves. Seconded by Chrissie McGovern. Motion passed

**ADJOURNMENT**

Motion made by Sharon Rawlins. Seconded by Karen Yother  
Motion passed.

**Next Meeting: June 1, 2016 1:00pm CST**

Minutes respectfully submitted by Josephine Camarillo, Board Secretary.