

Collaborative Summer Library Program Board of Director's Conference Call Meeting

June 23, 2009

Present: Karen Day, Jasmine Rockwell, Laura Lee Wilson, Adrienne Butler, Martha Shinners, Sally Snyder, Karen Yother, Sue Pannebaker, Grace Greene, Ruth Metcalf, Karen Balsen, Julie Tomlianovich, Sue Sherif, Karen Drevo, Allison Santos, Rhonda Puntney

***Please note that Jasmine Rockwell had difficulties with her telephone and was unable to be heard when she spoke, she was able to hear the call.

JT-Meeting is called to order

JT- Review of the conference call protocol that she sent along with the meeting agenda.

AS-Item D) Minutes for approval. JR and Sherif need copies of minutes. **JT**-makes motion to accept, **GG**-seconds. Motion carries and passed to LLW for website. Minutes were later sent to JR and Sherif.

SP- (Item E) Treasurer's report was sent out to BOD ahead of meeting and was reviewed by BOD via online site. A CD came due and KDay and JT reinvested. **Drevo** motions to accept, **Snyder** seconds. Motion carries.

RM-Are past minutes on line? Where? **LLW**- Explained where to find them on the exec/state rep. side of the website. **KDay**- Not all BOD members are state reps so they don't necessarily have access to that side of the site. **Sherif**- Please repost instructions on where to find past minutes on all levels of the website to the membership.

KDay- (Item F) New vendor contract has been signed with Highsmith.

Snyder- (Item G) Had a wonderful interview with Secretary of Education Duncan. Compliments all around from the BOD on the interview, the link to the interview was sent previously to the BOD. The discussion of agenda items H & I has been tabled to the face to face BOD meeting on Chicago in August.

LLW-(Item J) The generic log-in to the website will be disabled on the website on June 27. All users will have to have set up their own account to have access to the website.

LLW explained what to do when passwords are lost and reiterated that all passwords need to be reset after first generic set up. **Balsen**-Please send the basic log in information out for membership.

LLW (Item K) asks that if you send anything to Dan (webmaster) to please send it to her as a cc'd. **Drevo** says that items for Dan should be sent to only LLW who in turn should send them along to Dan. BOD agrees with this.

LLW (Item L) Explained the differences between the state rep.'s side of the website and the general membership side of the website. Certain information is restricted and is not available to the general membership.

KDay-(Item M) More territories would like to become members. After a brief discussion the BOD is in agreement that if territories want to join CSLP they have the right to. **Drevo** motions to accept and **Sherif** seconds. Motion is carried.

JT- We now have 48 states, all APO's and two territories, American Samoa and the Mariana Islands.

RM- (Item U) New members have joined the adult manual committee. Patti Sinclair is now on board to work on the manual. The artwork is done and incentives are ready. **Drevo** makes a motion to accept Martha Shinners as the new committee chair. **GG** seconds the motion and the motion carries.

*RM leaves the conference call.

Drevo- (Item N) The author, Barbara Scott (1,000 Finger plays, etc. Neil Schulman) wants to use items from our manuals in her work. **KDay**- Asks if the 12 items that she wants to use actually our own items or did Patti Sinclair borrow them from another source? **JT**- Do we actually own these items? **Sherif**- If they are in the public domain anyone can use them. **Drevo** will contact Patti and Highsmith to verify ownership. **Balsen**- CSLP owns the manuals so it is not out of the question for this author to ask. If Patti Sinclair used something then CSLP could be held in fault. This would have to be a BOD decision. **Snyder** makes motion to allow Barbara Scott the use of our materials. **GG** seconds the motion. **JT**- The motion is carried and we should be very flattered that she would like to use our materials. **RP**- The author is well acclaimed and always receives great press. **LLW**-Barbara Scott helped edit Ohio's manual prior to Ohio joining CSLP and she did quality work.

Drevo- Rules of Use (Item O) Please be aware that these are living documents and will always need to be revised. A state requested to use and manipulate the artwork and Highsmith said absolutely-NO. Second issue that has been raised, can we photo copy reading logs? Highsmith again says absolutely not. Any material that is purchased through the catalog can't be photocopied in house. **Balsen**- Can we say this falls under copyright law? **Drevo**- In a perfect world that would be a great way to resolve these questions but typically a more explained answer is needed. The artist holds the copyright to the art and Highsmith holds the license to produce and sell this artwork. **Balsen** wants to know if our materials would fall under "educational use" materials and the copyright rules that apply to educational materials. **Sherif**- educational use is meant for classrooms and schools. **Drevo** will draft statements for the website that will be available on all levels of the website. **JT**- A statement needs to be made by CSLP in support of all copyright laws that apply.

JT-(Item P) Balsen did a good job with the RFP for the PSA and that any corrections had been made.

Drevo- CSLP has needed this type of document for a very long time. **Balsen** hopes to have examples of work to preview at the Chicago BOD meeting in August. If anyone has any vendor suggestions please send them to Barb Schultz. **Balsen** explained to the BOD what she understood had gone wrong with the production of the PSA between Mouris Squared, Have Inc. and Highsmith. It was generally agreed that we (BOD) will be much better prepared in the future for what could potentially happen in production or post production.

RP- (Item Q) has been approached as Diversity chair to address the needs of the GLTB community through booklists, etc. **JT** is surprised this hasn't come up sooner. **RP**- will work out all the details about collecting these materials. **Drevo**- This is one more example of how diverse we are. **JT**- It is our duty to educate and be open.

RP- (Item R) is going to once again have our slogans translated into other languages. **Sherif**- Could you use the survey results to determine languages? **RP** was planning to use those results.

KDay- (Item S) Paper Manuals will still be in use but the graphics will now go on DVDs as opposed to CDs. A CD version will go to each state rep. **AB**- the three separate manuals each go on a disk and there will be three disks. **KDay**-In an attempt to be more environmentally friendly and to cut costs the reverse side of any of the reproducible in the manual will no longer have blank pages. **JT**- Is concerned that LSTA grant money might not cover the costs of the adult program. **MShinners**- Can we make the adult program a "modeling" program to benefit reading of all ages/ follow by example and then add this component to the LSTA grants?

KDay- (Item T) Please get your itineraries into the ASA office ASAP. Make sure you also secure transportation from the airport to the right Holiday Inn.

Reports (Item W) Other additions besides what was included in committee reports that were sent to the BOD prior to the meeting.

1. Manuals-**AB**- Hasn't seen manual yet but thinks it appears to be moving right along. AB will speak to Patti Sinclair. **KDay** mentioned that she will speak to Heidi at Highsmith to confirm the production date.
2. Membership- **GG**- Drafts are now available website. **GG** will need time to speak at the August BOD meeting.

MShinners suggested that a website overview would be very useful. LLW will ask Dan (webmaster) to go over the site at the meeting.

3. Teen Manual- **JR** previously submitted her report to KDay.
4. Vendor- **JT** asked why Capricorn was not on the teen bookmark. **Drevo** and **Sherif** and **JT** do not want to over ride the committee's decision. Balsen said that no one in NY state liked the Capricorn and that might be representative of elsewhere. **JT**- A big thank you to Karen Yother for stepping in and stepping up to oversee the committee. **KY** previously submitted an email report to BOD.
5. Budget & Finance- **SP**- Nothing additional to add.
6. Diversity- **RP**- Nothing additional to add.
7. Marketing and Public Relations-**Balsen**- Nothing additional to add.

8. Rules of Use- **Drevo**- Nothing additional to add.
9. Website- **LLW**- Nothing additional to add.
10. Adult- **MShinners**- Nothing additional to add.

AS- Any committee reports or notes from the annual conference need to be sent to Allison for transcription by November 1, 2009 to be included in the official conference minutes.

JT- (Item X) New Business:

KDay: There is a problem with a state and their reporting libraries. The new state rep. has asked for a grace period to pay the difference in her states dues. **GG**- Will they be able to pay the full amount eventually? **JT**- The increase in dues information was lost within this state and while we need to be fair and keep this state, we cannot offer charity to all states. We need to be mindful of the ramifications. The dues increase was not new news.

JT- The Red Cross and Army Corp of Engineers sent an email asking to have a link on our website to provide safety information for the public. **Snyder** makes motion to allow and **AS** seconds this motion. Motion is carried.

A letter was sent by Barbara Huntington (Wisconsin state rep.) asking the BOD to review how we provide food and the amount of food that is provided at our annual conference. The BOD does not think that an exorbitant amount of money is spent on food and that having small breaks and good food at our conferences makes this more of a pleasant experience for all. The letter also mentioned the use of an electronic vote counting device and information from a company that provides them. It was determined by the BOD to address this at a future meeting.

JT- There was a follow up with Melissa Schultz on recouping the expense of the reimbursement to Highsmith. **Snyder** did contact Melissa who thought we should definitely explore this option and Melissa offered to draft a letter. Since **Snyder** became past president JT made a few changes in name and tense. **JT**-Mouris Squared does not want to pay full reimbursement. **Balsen**- Mouris Squared sent the copy to a company named VIP(?) and says that CSLP or someone from CSLP should have approved the copy before it was sent. The issue seems to lay with the digimaster and or pixels. Someone needs to look at the original digibeta that went to VIP to determine where the fault actually does lie. Mouris Squared and Have Inc. do admit that the original copy was stretched for production's sake. After a discussion the BOD could not determine where the original copy is now or even if it still exists. **JT**- We must look forward but we also as a Board of Director's must be careful not to let something like this happen again.

Meeting adjourned at 3:20 CST.