



Board of Directors Meeting
March 1, 2017

MEETING CALLED TO ORDER BY SHARON RAWLINS, PRESIDENT

QUORUM

Quorum was established with the following-
Elaine Betting, Josephine Camarillo, Lisa Donovan, Ann Hoey, Chrissie McGovern, Matt McLain, Sharon Rawlins, Sandy Wilkerson, Karen Yother

Absent- BriAnne Baxley

ATTENDANCE

Karen Day, Day Time Associates

MINUTES

Minutes from February 1, 2017 meeting were reviewed. Correction made on meeting date. Motion made by Yother to accept minutes; seconded by Hoey. Motion passed.

COMMITTEE REPORTS AND AGENDA ITEMS

Financial

Treasurer McLain presented financial reports and was discussed. Treasurer reported as of February 28, 2017:

Year-to-date (YTD) we have received \$ 480,958.31 in income. Our YTD expenditures are \$328,496.62. We have YTD balance of \$152,461.69. Assets \$1,066,396.04

FY 2018 CSLP Budget presented but not discussed. To be approved at next month's meeting.

Lisa Donovan's resignation

Lisa will be following up on current business and forward information to appropriate board members.

ACTION

Motion made by Yother to accept Lisa Donovan's resignation letter. Seconded by Wilkerson. Motion passed.

Executive Board appoints Matt McLain as Interim VP and will become President 2017/2018.

ACTION

Motion made by McGovern to appoint McLain as Interim VP. Seconded by Betting. Motion passed.

Succession Plan

Board will be preparing a succession plan to prepare for future or sudden vacancies on the Board as well as thinking forward towards new potential Board members. Discussion will continue during new Board member orientation.

Nominating Committee Update

Current slate of nominations still stands as is:

Vice President/President-elect: Chrissie McGovern (NC) *Board

Secretary: Josephine Camarillo (WA) *Board

Treasurer: Anne Lemay (NJ) *Board

Membership: Sally Snyder (NE) *Board

Vendor: Deanne Dekle (NM) *Board

Children's Program: Tanya DiMaggio (LA) *Committee Chair, non-Board

At Large Members:

Cathy Lancaster (MI) *Board

Jamie Chipman (UT) *Board

Ratify DOODLE vote

Blue Slip media contract was approved and signed for March 1- July 2017.

ACTION

Motion made by McLain to accept Blue Slip Media contract. Seconded by Betting. Motion passed.

Teen Video Challenge Model Release Form edited version sent out doodle pool.

ACTION

Motion made by Yother to accept revised model release form. Seconded by Wilkerson. Motion passed.

School Outreach Committee

Tanja submitted committee report regarding survey results. Results will be shared at the Annual meeting. Committee recommends including best practices within the manual for partnerships between public and school libraries and more outreach to schools through local and national school conferences. Conference proposal of successful collaborations between public and school libraries was submitted to AASL conference scheduled in the Fall 2017 in Phoenix, AZ. Committee would still like to continue their work to bring more awareness of best practices with school and public library collaborations.

PSA report

Charlotte Johnston sent report. PSA will be delivered by March 10th if not sooner. Question if PSA's should be distributed digitally or on CDs. Board agrees to make available only in digital format.

ARSL program proposal

Next ARSL conference will be Sept 7-9, 2017 in Utah. Board agreed to submit AASL program proposal for ARSL.

By-Laws discussion

Need to clarify board composition in respect to committee chairs. Currently by laws state committee chair does not have to be a board member, however there needs to be at least one manual committee chair on board.

Previous/Past Manual project

South Dakota asks if they could digitize past manuals. Board is fine with digitizing old manuals but requests a copy. Wilkerson will discuss with South Dakota at annual meeting if they would like to start the project.

Florida is planning to create online videos correlating to 2018 theme. Florida librarians will be contributing ideas and music to videos. Question came up regarding songs not in public domain. Because videos are for Florida and not property of CSLP, Florida will need to check on music permissions.

Vendor Committee

Addendum for 2017/18 that previously voted on via email is now null because copy editing was left out. We will need Demco to do it but need cost estimate. McGovern will speak to Demco regarding price for adding copy editing as well as pulling their editors and writers.

Artwork Subcommittee roster was created with a good mix of people, however when call was sent out there was no response.

Artist agreement was received from Leeza Hernandez (2019). Announcement was made on Facebook and State Rep list. Committee met February 9th and discussed webinars and possibility of changing layout of the catalog and narrowing down products. McGovern drafted Artwork Subcommittee Call for Committee Members and was sent out to the manual and inclusion chairs, and State Reps for distribution.

UPDATES

Illustrator update- Received final poster from Brian Pinkney and sent out to Board. Because early literacy and children's poster look too similar, McGovern proposes combining early literacy/children's poster to save on money. However, because CSLP owns the artwork, we can potentially merge the posters. Because Brian Pinkney has been sending artwork by paper, there will be added costs to scanning artwork.

Annual Meeting Update – State Librarian and Charleston County Director still scheduled to speak. David Lankes is unavailable. Extra time will be used to hear feedback from membership on new OC. Registrations are coming in close to deadline. If any Board members would like anything printed, please send to Karen Day by March 15th as well as special requests.

Best Practices Applications-Rawlins sent out applications and two were received, Yuma County Public Library (AZ) and Cleveland Bradley County Library (TN). Due to low interest, program will be deferred to next year.

One Book donations- Membership will be asked if they could bring books to donate to Louisiana library.

Lawsuit Update- Melissa and Demco lawyers still working on it but still optimistic.

2018 Manual update- No report.

OTHER

Organizational Coordinator Update

52 applications were received and will be narrowed down to top 7 for phone interviews. Top 5 candidates will then be invited for in person interviews to take place at the end of the month. Board agreed that there will need to be a point person to help with training and on boarding for new hire. Point person would not be a board position or member but rather a liaison. Board recommends Karen Yother.

ACTION

Motion made by McGovern to appoint Karen Yother to be on boarding person for Organizational Coordinator. Seconded by Hoey. Motion passed.

ADJOURNMENT

Motion made by McGovern to adjourn. Seconded by Betting.
Motion passed.

Next Meeting:

April 5, 2017, 2PM CST Conference Call

April 10, 2017 – 2:00 p.m. Francis Marion Hotel, Charleston, SC

April 11-12, 2017 – Annual Meeting in Charleston, SC

April 13, 2017 – Board Training: 8:00 a.m. – 1:00, Francis Marion – Charleston SC

Minutes respectfully submitted by Josephine Camarillo, Board Secretary.