

## Board of Directors Meeting May 2, 2018

### MEETING CALLED TO ORDER BY MATT MCLAIN, PRESIDENT

#### QUORUM

Quorum established with the following-

Elaine Betting, Josephine Camarillo, Cindy Christin, Deanne Dekle, Anne Lemay, Chrissie McGovern, Matt McLain, Sharon Rawlins, Sally Snyder, Beth Yates, Karen Yother

Absent- Jamie Chipman, Cathy Lancaster, BriAnne Newton

#### ATTENDANCE

Luke Kralik, Organizational Coordinator

Karen Day, Day Time Associates

#### MINUTES

Minutes from April 9, 2018 meeting reviewed. Motion made by Snyder to accept April minutes; seconded by Lemay. Motion passed. Abstentions: None.

### COMMITTEE REPORTS AND AGENDA ITEMS

#### Financials

Treasurer report as of April 30, 2018:

Income:	\$ 729,485.73
Expenditures:	\$ 461,829.72
YTD Balance:	\$ 267,656.01
YTD Assets:	\$1,325,295.35

Demco royalty check received April 23, 2018.

#### Organizational Coordinator's Evaluation

Executive Board agreed to give OC raise of \$5000 increasing his salary to \$70,000/yr. Finance committee to work on step and bonus program.

#### RFP Update

Committee would like to make the following recommendations to the Board regarding RFP:

- award fulfillment house to Custom Embroidery with a contract for one year
- award apparel to Screen Print Icon.
- award incentives to Demco.

Board would like Kralik to proceed with RFP selection. Kralik presented shipping process involving Custom Embroidery and other vendors. CSLP customers will go to our online storefront, place order and make payment. WooCommerce option for online software.

**ACTION**

Motion made by Betting to accept recommendations from RFP committee; seconded by Rawlins. Motion passed.

2019 Annual Meeting – Karen Day

Memo sent out regarding Indianapolis annual meeting. Meeting time same as Walmart convention. Cost will be slightly higher (\$20 more per room).

2018 Annual Meeting Overview/Board Role

Survey still open till May 15<sup>th</sup>. There have been 43 responses as of today.

Manual Retreat Thoughts

Overall, board felt it went well. President will decide how often this will occur. Kralik will talk further with Newton.

Committee Sign-up

Forms cleared for new members to join. Current committee members will remain on the list.

Melissa Scholz Agreement

Melissa's contract reviewed and discuss. Date correction "...prior to January 2019". Rate increased 175 to 190. Melissa paid monthly, extra or credited depending on workload.

**ACTION**

Motion made by McGovern to accept Melissa Scholz Agreement; seconded by Snyder. Motion passed.

Springboards Lawsuit

Current mediation did not result in a resolution.

USDA Update

Janet's presentation at CSLP well received. Kralik in need of ad hoc committee to carry out proposed work. Work not dependent on USDA, but for distributing information on child wellness.

TVC Ad Hoc Committee

Tabled

### Rules of Use Committee

Committee seeking representation from different size libraries. Need updating since changes have occurred, such as CSLP now owning artwork. This could possibly be a subcommittee under Vendor Committee with Vendor Chair overseeing their work.

### Partnerships Committee

Elaine Black suggested having a partnership committee similar to NSLA with the approach of working with other national organizations and having a seat at their table. Kralik would like to create an ad hoc Partnership Committee.

### ARSL sponsorship

Upcoming conference in Springfield, IL. Board would like to sponsor a meal again as last year went well.

### **ACTION**

Motion made by Lemay to sponsor a meal for upcoming ARSL conference; seconded by McGovern. Motion passed.

### Other business

Libraries from Texas sent thank you notes for donated books.  
July 4, 2018 board meeting cancelled due to holiday.  
President thanked all outgoing Board members.

### **ADJOURNMENT**

Adjournment made by McLain.

### **Next board meetings: June 6, 2018 via ZOOM**

Minutes respectfully submitted by Josephine Camarillo, Secretary