

Board of Directors Meeting November 7, 2018 1:00 CDT

Call to order: Chrissie McGovern 1:05pm

QUORUM: Anne Lemay, Cathy Lancaster, BriAnne Newton, Josephine Camarillo, Deanne Dekle, Beth Yates, Jamie Chipman, Matt McLain, (Guest) Greta B from Oregon

ABSENT – Sally Snyder

ATTENDANCE

Luke Kralik, Organizational Coordinator

Karen Day, Day Time Associates

CONSENT AGENDA

Update from Kralik on signed contract for fulfillment and t-shirt services with TS3; signed contract with Demco with slight wording clarification by next week.

Lancaster moved to accept consent agenda, McLain seconded.

UNFINISHED BUSINESS

Manuals

Day reports that everything has been shipped out now; this is the latest they have been shipped. Three USBs reported with virus; Day stopped all USB shipments. Tested 25 without problem, and others are being tested. Lancaster suggested that some libraries may not be able to open outside USBs. Good responses from Illinois, Virginia, California who have not been involved before. CSLP will send out information to these librarians.

Lancaster: Time line for easy zip drive? Compressed Jpeg file is up and running. Kralik would like to add his tutorials again. Button added for Spanish Early Literacy. Lancaster suggested that Kralik let state reps know about zip drive.

Job Description Update

Some job descriptions have been turned in; Ad Hoc committee meets Nov. 8.

NEW BUSINESS

Rules of Use: Kralik tried to capture what was discussed at retreat and asked for feedback from Board. This will be ongoing conversation and he will share with ROU committee.

Lemay moved to approve ROU, Dekle seconded. Motion passes to share Rules of Use guidelines with committee.

Steering Committee

Kralik asked for changes or additions. Recommended that number of members should be in the job description. Camarillo suggests five members with Camarillo as liaison to the Board plus Kralik and Day as ex-officio members. This invite will go out to the previous membership list from past three years.

Application discussed. Motion to approve steering committee guidelines and application. Chipman motions to approve, Lemay seconded. Approved. Kralik and Day will send out Friday.

Other Business

McLain sent out email Monday about nominating committee and has had two responses. Will send out another reminder later this week for November 20 deadline. Encourages state reps to send out to members as well.

Day reports that she has received Demco semi-annual payment of about \$240,000 to be added to money market account for now. Also received third quarter royalties for last three programs, about \$700-\$800.

Kralik brought up school outreach and fostering school-public partnerships. Questions about what CSLP would be willing to do and what our role is in sending people to conferences. Looking for feedback about our support of conference attendance. Perhaps have some written guidelines?

Lemay reports that we've spent just over half of funding for conference support. McGovern reminded Lemay about sending members to other states and conferences in 2019. Good idea to send one or more to conferences; perhaps CSLP rep from that state. AASL is in Kentucky next year.

Camarillo suggest we budget money for the five national conferences, and encourage members to attend and present at their state conferences. Before AASL we need to outline how schools can use our product and when. Tanya's topic is school-public library collaboration best practices so will address this issue. We need to have a good reason for our presence at conferences. Conference attendance could be included in our leadership development efforts.

If presentation is about CSLP we should have a vendor booth. Lancaster suggests we might want to create some standard slides that members can use in presentations. Some articulated goals, guidelines to inspire committees to do outreach and second, to rationalize decisions we make. Kralik may write what he envisions and will present at December board meeting. WA/OLA presentation by Kralik and Camarillo could be a "test run" for the changes at CSLP.

Newton reports that she is still accepting ideas for 2020 manual, especially teen ideas and booklists.

Motion to adjourn by Lancaster; seconded by McLain at 1:47pmCST

Minutes respectfully submitted by Cindy Christin, Secretary

