

Board of Directors Meeting September 5, 2018 1:00 CDT

CALL TO ORDER – Chrissie McGovern

QUORUM

Chrissie McGovern, Josephine Camarillo, Cindy Christin, Deanne Dekle, Sally Snyder, BriAnne Newton, Jamie Chipman, Cathy Lancaster, Beth Yates, Carmen Redding (guest), Anne Lemay

ABSENT – Matt McLain

ATTENDANCE

Luke Kralik, Organizational Coordinator
Karen Day, Day Time Associates

GUEST

Carmen Redding – North Dakota

CONSENT AGENDA - Chrissie/Luke/Karen

What is a Consent Agenda

Consent Agenda

Consent Agenda resolution/procedure

Possible Board Meeting Dates and Agenda Timelines

McGovern asked for any questions about consent agenda. Lemay pointed out error in when items are due; they should be consecutive weeks. Day explained that financial reports might be a month behind because of early meeting dates; August financials are not ready for September 5 meeting. There was positive feedback from several board members on consent agenda.

Approval of the Agenda/Consent Agenda: Moved to approve by Chipman and seconded by Lancaster. Motion passes.

Approval of resolution to using consent agendas: Moved by Dekle and seconded by Snyder. Motion passes.

Move to accept this month's Consent Agenda: Snyder moves to accept; Lancaster seconded. Motion passes.

Consent agenda this month included approval of minutes, treasurer report, RFP Update, 2019 Production Bid award, and Social Media update.

UNFINISHED BUSINESS

None at this time.

NEW BUSINESS

Fall Board Retreat - Karen Day

Confirmations for flight reservations have been sent out; Day will finalize hotel and food.

Product Submission Process and Guidelines – Deanne Dekle

Dekle and Kralik met about adding ideas to catalogs in the future and came up with product submission guide. Welcomes input from members for form or process. Ideas might be for specific products or for ideas/products that might be developed.

Partial State Library Association Conferences - Luke & Karen

A big unknown for partial member states is how to join CSLP; perhaps we can reach out to conferences in these states. Worth putting some effort into trying to get these states included. Kralik proposes a booth at 2019 statewide conferences and offering direct sales of memberships, manuals, etc. iRead is already doing some of these. Some board members might need to help with this because of overlapping conference dates. Booth in a Box!

Yates asks what individual library participation is like in partial member states. Day: some regional systems have purchased as a group. Base is \$20 per library. Often librarians don't get to make the decision. Partial states: Illinois, Virginia, California, and Minnesota.

Motion to proceed with plan to attend partial state conferences. Chipman so moves, Newton seconds. Motion passes.

Provisional Membership - Luke Kralik

Kralik is looking at a special release to allow some libraries overseas to use some materials. This would mean they pay fees, use materials, but have no vote. Could we sell a provisional membership to another country or entity if they don't conform to our present library model? Partial states do get to represent their libraries at annual meeting but provisional members do not. Lemay would like a plan to move provisional members to partial state members. McGovern: send this to membership committee.

ACTION: Kralik will take this issue to the membership committee. He would like to discuss a more flexible definition of public library as this moves forward.

Committees - Luke Kralik

It has been difficult to keep large lists updated. Because duties of committee change, Kralik suggest we change term to every year instead of serving two years. This way names of members are entered each year. Members can still serve on a committee for six years. Would like permission to change this current procedure for serving on committees. Day and Dekle encourage chairs to keep a spreadsheet of who actually participates. This will not affect chairs of committees.

ACTION: Kralik will take this idea to the membership committee.

Non-profit status - Luke Kralik

Letter was received from accountant as to non-profit status and relationship with Demco licensing. All funds going back into CSLP to fulfill mission. Our current business dealings with partners do not impact our non-profit status. Day explained that Lori Jorgensen, Hogan Hansen CPA, did a lot of research into this.

Other business

Kralik talked to Charlotte Johnston about the PSA. Daniel Judson will film four possible summer reading vignettes and would like board to select three. Kralik will send out to board. CSLP will separate Reading Champion and PSA contracts in the future. **ACTION:** Kralik will summarize in an email to board members.

Lemay: Can we talk about annual meeting costs when we meet in Memphis?

Guest Carmen Redding, North Dakota State Representative, commented that sitting in during the board meeting was very interesting.

Motion to adjourn the meeting by Lancaster and seconded by Newton. Meeting adjourned at 2:10 pm CDT.

Next board meeting: No October 3rd Videoconference meeting. The board will meet on October 9 – 12, 2018 at the Crowne Plaza, Memphis, Tennessee.

Minutes respectfully submitted by Cindy Christin, Secretary