

**Board of Directors Meeting**

**January 9, 2019**

**1:00 p.m. CST**

11:00 am PST/12:00 pm MST/2:00 pm EST

**ZOOM Video Meeting**

**1. Roll Call – Karen Day**

Board members: Chrissie McGovern, Josephine Camarillo, Cindy Christin, Anne Lemay, Matt McLain, Deanne Dekle, BriAnne Newton, Sally Snyder, Jamie Chipman, Cathy Lancaster, Beth Yates, (Guest) Greta Bergquist from Oregon

Administrative: Luke Kralik, Karen Day

**2. Call to Order – Chrissie McGovern**

1:05pm

**3. Welcome guests**

Greta Bergquist from Oregon

**4. Approval of the Consent Agenda**

December 5, 2018 minutes-Cindy Christin

Change on presentations this spring by Josephine Camarillo

November Financials Management Report-Anne Lemay

**5. Unfinished Business**

Job Descriptions Discussion – Luke Kralik

Kralik points out the difference between job descriptions and committee charges. We are revising the job descriptions only and not what the committee does for those board members that also lead committees.

Discussion about revised job descriptions. At large members inserted some nonprofit language into the job descriptions: three duties defined by the National Council of Nonprofits. Do we want to incorporate? Snyder recommends we put in the front of all board job descriptions; Kralik wonders if it belongs in the bylaws. McGovern thinks it should go on the website. Bylaw inclusion requires membership approval. Lemay would like some language changes and board members agreed. Where's the best place? McGovern: everywhere. . . wherever board members are listed. Kralik will re-write and will be placed in the consent agenda for February. Other concerns? McGovern suggests some changes to job descriptions. Vendor: timeline should remove selection of artwork. Calls for phone calls with vendors as needed instead of monthly. President-elect: Remove establishing connections with other organizations and

looking for future themes and add number 4: ex-officio to steering committee. Executive Board members: assist with conferences to promote or present on behalf of CSLP. Lancaster would like to see final versions via email to approve. Authors should send to Kralik and final descriptions could go in the February consent agenda.

#### Fine tuning of CSLP Website tour – Luke/Karen

Kralik and Day made some minor changes and Kralik explained some of the changes. Lemay asked if once we've registered could we have our state code automatically load? This depends on individual computers and offices.

Lemay suggested National Storytellers Association for fairy tale theme.

Lancaster asked about our National Champion videos. Kralik has a list of ten champions; there might be a delay because of government shutdown. Astronaut will be Dr. Serena Aunon-Chancellor. Lancaster mentioned social media announcements. PSAs should be done early February.

### **6. New Business**

#### Future Financial Planning Luke/Karen/Anne

In preparation for the upcoming meeting, we have a CD (\$195,000) come to maturity and need Board input on how to invest. CSLP is looking to be as cash heavy going into purchasing inventory for 2020 year. FDIC insures \$250,000, but does not insure anything after that. Our current checking or money market are saturated. Day is talking to other financial institutions; one has a platinum savings account earning 1.97% interest. Other options were discussed.

a.i.1. Platinum 1.97%

Put in 150,000 to stay under federal cap?

a.i.2. Adding funds to current CD (\$100,000) at 1.71% would bump up to 2.7%

We have Friday to decide where to invest the funds. McLain made a motion to invest money into platinum savings account at First Citizen, take interest bump on current CD, and put all \$195,00 into platinum account. Snyder seconded. Motion passed.

### **7. Other business**

- McGovern received a large box of incentives for the fairy tale theme.
- McLain asks that CSLP members contact him at his home address.
- McGovern explained that they are planning the spring meeting in Texas, either Dallas or Austin. Day is looking at arrangements. Dates are still the first week of April.
- Did all the steering committee members agree to participate? Yes. Meeting is Monday, January 14 at noon Pacific time.

### **8. Comments from guests**

No questions or concerns from our guest.

9. Lemay motioned to adjourn; Yates seconded. Meeting adjourned 1:56pm

**Next board meeting:** Wednesday, February 6, 2019 – ZOOM Video Conference