



## **Board of Directors Meeting**

**August 7, 2019**

**1:00 p.m. CDT**

11:00 am PDT/12:00 pm MDT/2:00 pm EDT

**ZOOM Video Meeting**

### **Roll Call**

Board Members: Chrissie McGovern, Josephine Camarillo, Cindy Christin, Anne Lemay, Deanne Dekle, BriAnne Newton, Sally Snyder, Jamie Chipman, Cathy Lancaster, Beth Yates

Guests: Jennifer Johnson from Vermont  
Luke Kralik, CSLP Organizational Coordinator  
Karen Day, CSLP Administrator

**Call to Order** – Chrissie McGovern called meeting to order at 1:05pm CDT

### **Welcome guests**

### **Approval of the Consent Agenda**

July 3, 2019 Board minutes - Cindy Christin  
June Financials Management Report - Anne Lemay  
Organizational Coordinator's report – Luke

Motion to approve by Snyder, seconded by Yates; motion passes.

### **Unfinished Business**

Annual Meeting Ground Rules – Josephine Camarillo

Shared the Annual Meeting Ground Rules with Board. Lancaster will share some other language we may use; talked about #3--Listen with an open mind and be patient. Discussed using word "Guidelines" for page one and "Expectations" for page two. Second page might be redundant but is positive. Perhaps we print out page two for each seat at the table, and post the guidelines. Packet will go out next week.

### **New Business**



### Candidate Bios – Matt McLain (not present)

Tanya DiMaggio will not be running for Children’s Manual Chair; the Nominating Committee will discuss adding someone else to the ballot. Yates asked if Tanya might have someone in mind.

### Comp Time Policy – Matt McLain (not present)

### 2020 Program Update – Luke Kralik

Things going well, despite QuickBooks and the Online Store not talking to each other yesterday. Kralik visited the center in California. Rhode Island Novelty should ship next week. Manuals out and files to the duplicator in time for early September date. Print catalog ready for production in next few days. Manual duplication awarded to Curtis 1000. Editor and Parker Web helping Luke with online manual files. People will be able to comment and rate. User-generated content might be able to be included. Might not be necessary to have everyone renew CSLP accounts. Not yet able to abandon the online codes to access the manual but perhaps in the future.

This year the manual was downloaded over 6,000 times. Bulk orders from the states are showing the same trend, but online manual orders are up from last year.

Snyder is presenting to her state on CSLP changes and will send her comments to Karen and Luke; it may be shared with other state reps afterwards.

Congratulations to everyone from Cathy Lancaster!! Exciting to see all this work coming to fruition.

### **Other business**

Kralik shared that Cathy has been working on online toolkit by mid-August. This toolkit will go to state reps to prepare for their conferences and is not for the membership yet. Lancaster said that Michigan blocks Dropbox so online manual files can’t be opened.

### **Comments from guests**

Jennifer Johnson wondered if nametags will include pronouns. Karen Day thought we may have room for participants to add that.

Next board meeting: Monday, September 16 in Indianapolis.

ARSL is Sept. 5-6 in Vermont; Sept. 4 will be a travel day. Does the Board need to meet before the Annual Meeting? We decided to meet at the Annual Meeting.

**Include?**



**Message from Karen Day:** Larry had a heart attack while on vacation last week and on Friday he had a procedure that showed three blockages. Cardiac surgeon in Tulsa, Oklahoma performed triple bypass surgery Monday afternoon and Larry is resting. He may be discharged by Friday, and are 8-10 hours from Iowa.

Motion to adjourn by Lemay; seconded by Chipman. Motion passes and meeting adjourned at 1:52pm.