

## Board of Directors Meeting

### **Board Members**

Chrissie McGovern-President  
Josephine Camarillo-Pres Elect  
Cindy Christin-Secretary  
Anne Lemay-Treasurer  
Matt McLain-Past President  
Deanne Dekle-vendor  
BriAnne Newton-Manual Rep  
Sally Snyder-Membership  
Jamie Chipman-at large  
Cathy Lancaster-at large  
Beth Yates-at large  
Luke Kralik-Org. Coordinator  
Karen Day-Admin  
Deborah Dutcher – at large elect  
Karen Yother – Manual Rep elect

**October 2, 2019**

**1:00 p.m. CDT**

11:00 am PDT/12:00 pm MDT/2:00 pm EDT

**ZOOM Video Meeting**

Join Zoom Meeting: **<https://zoom.us/j/880423130>**

One tap mobile: +16468769923,,880423130#

Dial by your location: +1 646 876 9923

Meeting ID: **880 423 130**

**Roll Call** – Karen Day

Chrissie, Josephine, Anne, Matt, Deanne, BriAnne, Jamie, Cathy, Luke, Karen\_

**Call to Order** – Chrissie McGovern

**Welcome guests:** Janet Dwyer from Ohio

**Approval of the Consent Agenda**

September 16, 2019 & September 19, 2019 Board minutes-Cindy

2019 Annual Meeting Minutes – DRAFT – Cindy Christin

July & August Financials Management Report-Anne Lemay



Organizational Coordinator's report – Luke Kralik

Lemay motions to approve agenda, Lancaster seconds. Consent agenda passes.

### **Unfinished Business**

Annual Meeting Debrief (Parking lot, evaluation, committee) – Josephine Camarillo

Camarillo talked to all annual meeting planning committee members and they are all willing to come back for 2020 meeting. Will meet October 10 at 10am PST; all welcome to join. Karen Day sent out parking lot notes and responses. Kralik will answer the notes and send them to membership.

Evaluations haven't been received from Jasmine Rockwell's presentation but will share with board at future meeting.

Kralik added that we are still pulling information together from the annual meeting. Lancaster wonders if it would make sense to add a new person to the planning committee this year, so that committee members don't have to serve three years. Camarillo will talk about making this a formal committee. Would like anyone new to commit to stay on for two years. Lemay likes the idea of a two-year term. Camarillo will put a call out for one more member of annual meeting planning committee. Kralik will send out the call for one more seat, and the current committee will choose new person.

Comp Time Policy – Matt McLain (Tabled until November 2 meeting by McGovern.)

### **New Business**

Leadership Development – Matt McLain (Tabled until Nov. 2 meeting by McGovern.)

Spring Board Retreat – Josephine Camarillo

Camarillo has requested that we meet in Chicago to talk about strategic plan, which expires end of 2020. Also cleaning up some formalities and any other suggestions from the Board. Day will send out Doodle Poll to find a date in April we can meet.

Appoint School Outreach Chair – Chrissie McGovern

McGovern reminded board that they need to nominate someone to be the chair of the School Outreach Chair. McLain nominates Rebecca Antell from South Carolina, Lancaster seconds, and Rebecca Antell was appointed as School Outreach Chair for the rest of the year.

#### Committee Clarification – Luke Kralik

The committee applications is closed for 2020. 227 people signed up for committees and list will be sent to state reps. Kralik would like to clarify committee lists and descriptions on our website so they are consistent. Lemay agrees; points out that each committee chair could send out an email to former and current members to be sure to sign up again. Some members may not have been on a list to renew or at the annual meeting. Kralik said that we can be flexible and can add more members if necessary. Special call open to current committee members only crafted by Kralik, and he will open the form up. Dekle wants committee chairs to be notified of committees as well as state reps. Lancaster asks if there's any way to weed members from the list. McGovern suggests sending them an email asking them to wait another year if they haven't been active. Former committee lists are on the CSLP website as they haven't been updated yet. Dekle keeps a list of who is involved on her committee.

#### CSLP joining National Storytellers Network – Anne Lemay

Lemay proposes that CSLP join the National Storytellers Network for \$100. She believes that CSLP membership may allow individual members at a reduced rate (\$75). Lancaster asks how this would benefit CSLP and our members. If we join the benefit is that we would have access to their materials and can share with our members. What's the difference between being a partner and a member with NSN? So far we have a list of storytellers, a piece for the manual, and found Carmen Deedy to be our champion for 2020. They are a vital organization with a long history. Lancaster wonders about setting a precedent to pay other organizations to join. Dekle asked if another organization can be a member? Lancaster interested in how NSN would determine who can access their materials. As partners, maybe we could already have access to newsletter and other materials. Lemay has not contacted NSN about joining. Dekle: If not a benefit to individuals, it might not be worth it to join. Discussion tabled for later.

#### Clarification on how and who can sign checks in the absence of administrator – Anne Lemay

We are selling products and need to keep our business going regardless of what happens to individuals, as well as we need to stay transparent. There should be a Plan B for our administrator. Day checked into Hogan Hansen mail the checks for us, and it does not add extra cost. Lemay would like us to discuss this with a plan to move forward. Camarillo: Can I sign checks? Day confirms that Camarillo is on the signature card. There are new people at Hogan Hansen and Day will visit with them about one of them being on the checking account. Bills would be received, coded to account, approval to treasurer, go to accountant to be mailed out. Lemay asked where we would sign the checks. Hogan Hansen would issue the check and be

mailed to CSLP to be signed. McLain would go off and Newton would be added as a signer beginning January 1. That would be a good time to add someone from Hogan Hansen to the signature card. Lemay would like to have this set this up with Hogan Hansen before January 1. Board approved without a vote.

Laura from Hogan Hansen has been working on Form 990, and it will be sent to Lemay. Lemay will review and sign. Now Lemay is set up to only receive reports, but would like to see day-to-day activity on QuickBooks. Day would have to give Lemay administrative rights. Lemay will discuss with McLain. HH, Kralik, and Day all have access to our books.

#### Other business

Kralik says we'll launch the online manual on October 8 and it looks really good. Print manuals should arrive for all board members this week. Lancaster wondered if we could get letters/emails out to librarians about how to access manual before October 8. Same log in process as last year.

#### Comments from guests

None

Motion to adjourn by Lancaster, Dekle seconds. Motion passes. Meeting adjourned.

**Next board meeting: November 6 at 1:00 pm CDT via ZOOM**

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