

**Board of Directors Meeting**

**February 5, 2020**

**1:00 p.m. CST**

11:00 am PST/12:00 pm MST/2:00 pm EST

**ZOOM Video Meeting: <https://zoom.us/j/880423130>**

Meeting ID: **880 423 130**

**Board Members**

Josephine Camarillo-President  
BriAnne Newton- Pres Elect  
Cindy Christin-Secretary  
Anne Lemay-Treasurer  
Chrissie McGovern-Past President  
Jamie Chipman-at large  
Deborah Dutcher – at large  
Deanne Dekle-Vendor  
Beth Yates-Membership  
Karen Yother – Manual Rep  
Luke Kralik-Org. Coordinator  
Karen Day-Admin

**Roll Call – Karen Day**

Josephine Camarillo, Cindy Christin, Anne Lemay, Deanne Dekle, Chrissie McGovern, Beth Yates, Jamie Chipman, Deborah Dutcher, Karen Yother

Guests: Gail Sheldon (AL), Debbie Musselman (MO), Janet Dwyer (OH), Jasmine Rockwell (NC)

Luke Kralik-Org. Coordinator

Karen Day-Administrator

**Call to Order – Josephine Camarillo called meeting to order at 1:03pm CST**

Welcome guests and new Board members

**Approval of the Consent Agenda**

January 8, 2020 Board minutes - Cindy

January Financials Management Report - Anne Lemay

Organizational Coordinator's report – Luke Kralik

Dekle moves to approve; Chipman seconds. Motion passes.

**Unfinished Business**

**Annual Meeting Steering Committee Update – Josephine**

The committee met on January 22 and talked about purpose of annual meeting. Sent out survey to state reps and committee chairs, and results came in Monday, February 3. There were 47 responses; 83% was State Library staff and 14% public library staff. Are needs and expectations met? 69% replied yes. What has been most useful? 69% said theme and slogan discussion. What has been least useful? 45% responded guest speakers. Big question was should CSLP continue to host annual meetings? Majority was yes. Last question: Who should attend? 66% said both state reps and public librarians. Committee agreed to look into training options around diversity for fall meeting.

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Committee meets again February 20 to further discuss the survey and start to plan the fall meeting.

Dates are set for September 14-17 in Detroit. The annual meeting committee would like more direction from the Board as we move forward. Lemay commented on looking at the different needs of state reps and front line librarians. McGovern reminded us that a group like StarNet works for both groups. Dekle wants us to remember that it's also important to consider urban *and* rural needs. The survey will be shared in its entirety with the Board and the committee.

#### Office Administrator Candidates- Chrissie McGovern

Karen, Luke, Josephine, BriAnne and Chrissie did three interviews in Houston (online with Deanne and Anne). They will make an offer to one of the candidates by February 12.

#### **New Business**

#### Spring Board Retreat- Josephine, Karen Day

April 28-30 in Portland Oregon. . . Full day Tuesday and Wednesday, half day on Thursday. Topics are committee procedures, annual meeting, and starting a strategic plan. Where do we see CSLP in 3 years? What is the purpose of the annual meeting? Plus we will look at procedures and how to handle complaints and challenges.

#### Board Liaison Assignments- Josephine

Camarillo shared a list of standing committees and committee chairs, and asked Board members to agree to be a liaison. Each board member agreed to take a committee and it will be added to the website.

#### Accounting – Karen Day

Dennis Muyskens at Hogan Hansen has agreed to be a check signer for CSLP and Karen Day will get new signature cards for all persons involved. To approve this change, there was a motion by Lemay, Yother seconds, and motion passes.

#### **Other business**

None

#### **Comments from guests**

No comments

Next board meetings: March 4, 2020 at 1:00 pm CDT via ZOOM

Meeting adjourned at 1:37pm

McGovern moves, and Yates seconds to move to Executive Session.