

Board of Directors Meeting

July 1, 2020

1:00 p.m. CST

11:00 am PST/12:00 pm MST/2:00 pm EST

Board Members

Josephine Camarillo-President
BriAnne Newton- Pres Elect
Cindy Christin-Secretary
Anne Lemay-Treasurer
Chrissie McGovern-Past President
Jamie Chipman-at large
Deborah Dutcher – at large
Deanne Dekle-Vendor
Lisa Hechesky- at large
Beth Yates-Membership
Karen Yother – Manual Rep
Luke Kralik-Org. Coordinator
Melissa Hooke-Admin

Roll Call – Melissa Hooke

Josephine Camarillo, Cindy Christin, Anne Lemay, Deanne Dekle, Beth Yates, Jamie Chipman, Deborah Dutcher, Chrissie McGovern, Karen Yother, BriAnne Newton, Lisa Hechesky, Rebecca Antill

Guests: Janet Ingraham Dwyer (OH), Carrie Sanders (MD), Gail Sheldon (AL), Jasmine Rockwell (NC), Kyla Hunt (TX), Lysha Thompson (MO), Cathy Lancaster (MI), Amy Olson (KY)

Luke Kralik-Org. Coordinator
Melissa Hooke-Administrator

Call to Order – Josephine Camarillo called the meeting to order at 1:06pm

Welcome guests

Approval of the Consent Agenda

June 2020 Board minutes-Cindy Christin
May/June Financials Management Report-Anne Lemay
Organizational Coordinator's report – Luke Kralik
McGovern motioned to approve A and C, Chipman seconds, motion passes.

Discussion about Financials: Melissa reports that our QuickBooks account is getting better but not ready to run reports. It has not been fully reconciled since December; we have had to focus on collecting and processing payments right now. We have hired extra help for a few hours a week to keep up with incoming checks.

Unfinished Business

Annual Meeting Steering Committee Update – Josephine/Luke

Annual meeting will happen August 18-27 for listening sessions; the AMS committee met and minutes have been posted. Front-line librarians can attend; up to 100 people can be present on each listening session. Save-the-dates will be sent out in early July. Facilitators will be BriAnne, Deanne, and Karen. Meetings will last 60 minutes, with possible overtime of 90 minutes. People need to sign up if they want to speak. Slogan, theme, and elections are the three topics to discuss. Facilitators will monitor the speakers, who will be muted and called upon to talk. Camarillo would like to have a board member present at each session. This information will go out a week prior so everyone knows how the listening session will be run.

McGovern proposed that we start with a purpose and an outcome at the beginning of each session, as well as sent out to state reps beforehand. Yates suggested that we have breakout rooms on each topic. Camarillo emphasized that this is a *listening* session not a conversation. Other ideas can be shared in the chat room or folks can talk to their state reps. Might be helpful to have a timer on the screen.

Board members are asked to pick a date to attend and let Camarillo know. Optional webinars can be offered at other times. September 16 meeting is for state reps, voting members, committee chairs, and board only.

Policies and Procedures; Next Steps - Beth/Luke

We collected information on policies and procedures at our board retreat; Luke and Beth met last Friday to compile a first draft to share with the Board. Membership committee is a good place to periodically review this document. Luke recommends the Board read it in the next week to weigh in on structure and allow Beth to continue to organize. Having a single author helps to have a clear procedural process as well as comprehensive policies.

New Business

McGovern announced that the nominations for CSLP leaderships will go out today. New theme/slogan ad hoc committee has been formed.

Other business

None

Comments from guests

None

Meeting adjourned at 1:56pm CT.

Next board meeting: August 5, 2020 at 1:00 pm CDT via ZOOM

Executive session called at 1:57pm