

CSLP Board Meeting Minutes

Wednesday, October 5, 2022

2:00 p.m. EST

11:00 am PST/12:00 pm MST/1:00 CST/2:00 pm EST

1. Roll Call – Melissa Hooke

Beth Yates, Cathy Lancaster, Donna Throckmorton, Cindy Christin, Adrienne Butler,
Kate Smith, Jasmine Rockwell, Beth Ratliff, Lysha Thompson,

Melissa Hooke - Admin

Alyssa Graybeal – Manual editor

Not in attendance – Deborah Dutcher, Luke Kralik - Executive Director

2. Call to Order – Beth Yates 11:02 EST

3. Welcome guests – Heather Campbell – WV, Amelea Kim – MT, Sulin Jones – NV, Sandy Wilkerson – KS,
Janet Ingraham Dwyer – OH, Sara White – WA, Corey Hines – PA, Sharon Phillips - NY

4. Approval of the Consent Agenda

- a. August 2022 Board minutes - Donna Throckmorton
- b. CSLP Annual meeting minutes/report – Donna Throckmorton
- c. Budget – Deborah Dutcher
- d. Executive Director’s report – Luke Kralik
Motion to approve Jasmine Rockwell, Seconded by Kate Smith
Consent agenda passes unanimously

5. Unfinished Business

- a. 2022 Summer Symposium update – Cathy Lancaster
Thursday, December 8 – Save the Date
Waiting for MOA from our keynote speaker, a few sessions are all set and a few more are
in the final stages of planning. Plus 1 pre-conference.
5,000 maximum registrants. Improve communication for those that wish to view
recording and to help participants that may have technical issues.
- b. Committee volunteer drive – Luke Kralik
- c. Survey feedback on Annual Meeting – Melissa Hooke
Overall positive – with just a few suggestions.

6. New Business

- a. Updates to committee descriptions – Amelea Kim or Beth Yates

Nominating and leadership committee updated the committee descriptions

Goals to have updated – short list of responsibilities to better recruit.

98% are complete

Updated committee descriptions and responsibilities will be uploaded to Board Google Drive for review.

Final step will be to have them added to website

b. Current & Upcoming Board openings – Beth Yates

2 Board positions – Secretary and Membership Chair

2 Committee positions – Theme/Slogan and Inclusion Chair

Do we want to hold a special election for board position?

Electing the open positions for a 2-year term would help stagger the succession of future board members.

7. Other business - None

8. Comments from guests

9. Motion to adjourn 11:46 EST

Motion to approve Cindy Christin, Seconded by Lysha Thompson

10. Next board meeting: **November 2, 2022** at 2:00 pm EST via ZOOM