

## CSLP Board Meeting Minutes Draft

Wednesday, December 7, 2022

2:00 p.m. EST

11:00 am PST/12:00 pm MST/1:00 CST/2:00 pm EST

### 1. Roll Call – Melissa Hooke

Beth Yates, Cathy Lancaster, Deborah Dutcher, Cindy Christin, Adrienne Butler, Kate Smith, Lysha Thompson, Jasmine Rockwell

Melissa Hooke – Admin

Alyssa Graybeal – Manual Editor

Not in Attendance: Donna Throckmorton, Beth Ratliff

### 2. Call to Order – Beth Yates at 1:05 CST

### 3. Welcome guests - Janet Ingraham Dwyer- OH, Sharon Phillips - NJ, Sulin Jones – NV, Sandy Wilkerson – KS; Megan Thomas – LA, Amy Olson – KY

### 4. Approval of the Consent Agenda

- a. November 2022 Board minutes - Donna Throckmorton
- b. Budget – Deborah Dutcher
- c. Motion to approve Jasmine Rockwell, Seconded by Lysha Thompson. Consent agenda passes unanimously.

### 5. Unfinished Business

- a. 2022 Summer Symposium update – Cathy Lancaster  
All preparations are complete. Melissa helped get testing done. Cathy and Melissa met with keynote speaker Tracie Hall. Melissa edited the closed captioning for the Kaleidoscope webinar and will push it out. Melissa reports that we have 2,185 registered and more than 1,263 who have requested the recording. Ideally, we will have the closed captioning next week.
- b. Nominating & Leadership Committee update – Cindy Christin/Beth Yates  
Special election results – Cindy Christin  
Kate Greene Smith from TN was elected Secretary. Amelea Kim from Montana was elected to Membership Chair and Abby Chumin from Indiana is Inclusion Chair.  
Member-at-Large replacement – Because Kate has been elected to secretary, we need to appoint a new Member at Large replacement for the remainder of Kate’s term. There will be another election next fall. The committee recommends we appoint Katie Perkey, a frontline librarian from Michigan. She has expressed an interest in participating on the

#### Board Members

Beth Yates - President  
Cathy Lancaster - President Elect  
Donna Throckmorton - Secretary  
Deborah Dutcher – Treasurer  
Cindy Christin - Past President  
Adrienne Butler - at large  
Kate Smith - at large  
Lysha Thompson – at large  
Jasmine Rockwell - Vendor  
vacant - Membership  
Beth Ratliff - Manual Committee  
vacant - Executive Director  
Melissa Hooke – Admin  
Alyssa Graybeal – Manual Managing Editor

board. She has been on several CSLP committees in the past.

Lysha Thompson moved that we appoint Katie Perkey to fill the remaining year of the At-Large Board member; Deb Dutcher seconded. Unanimously approved. Cindy will approach Katie and when she accepts, we will send out an email to membership.

Cindy Christin will be rolling off the board this month. She has been involved with CSLP for 22 years. She will remain on the Exec Dir Search committee. We greatly appreciate her service and commitment.

**C. Exec Dir Search Committee update – Beth Yates**

We are currently working on the job description and hope to send out in mid-December or January 2023. In-person interviews will be held for final candidates. There was discussion of doing the interviews at the beginning of Board Meeting in spring.

Cathy – The board retreat will tentatively be held the week of March 20, 2023. There will be a virtual option for those who can't travel.

Suggestions for where to advertise for Exec. Dir. Position are welcome – please send to Beth Yates.

**d. Website updates FYI – Beth Yates - Donna has worked with Parker Web to get updates for state rep pages. <https://www.cslpreads.org/member-libraries/>**

**6. New Business**

a. Vendor Committee – new items – Jasmine Rockwell shared that she has worked with Tana, our manager, and that the wine tumblers are selling incredibly well. We will sell hats again this year. Winter beanie sold out and we have more sources for those this year. Also have a snap-back ball cap that will be mocked up. Socks will be sold again this year; last year they sold out. Things are going very well so far for sales.

b. The only thing Melissa has heard is people complaining about shipping cost. Melissa will reorder another 2,500 pairs of socks. She will write up a letter about why our shipping costs have increased and we can share out next week. Tumblers should be getting to the warehouse shortly.

c. Virtual gavel handoff – Beth to Cathy! Thank you to Beth for her service this past year.

**7. Other business – Beth Yates**

A Rules of Use Review Committee should be scheduled for next year.

Cathy Lancaster says quotes are needed from graphic design companies so that we can use them to help with the manual. The Graphic Design committee disbanded before Luke resigned. Melissa has already looked at companies. Lysha has volunteered to help with that as well as Jasmine. This needs to be done as soon as possible. Jasmine, Melissa, Lysha and Cathy will handle this.

**8. Comments from guests – no comments**

**9. Motion to adjourn 1:50 CST**

Motion to approve Cindy Christin

**10. Next board meeting: January 4, 2023 at 2:00 pm EST via ZOOM**