

CSLP Board Agenda

Wednesday, May 3, 2023

2:00 p.m. EST

11:00 am PST/12:00 pm MST/1:00 CST/2:00 pm EST

1. Roll Call – Melissa Hooke

Cathy Lancaster, Donna Throckmorton,
Kate Smith, Beth Yates, Adrienne Butler, Katie
Perkey, Jasmine Rockwell, Amelea Kim, Erin Groth

Dawn Krause - Executive Director

Melissa Hooke – Admin

Alyssa Graybeal – Manual Managing Editor

Not in attendance - Deborah Dutcher, Lysha Thompson.

Guests – Barbara Curry - (AL), Kate Brunner (CO) Carrie Sanders (MD), Janet
(OH), Sharon Phillips (NY), Amanda Raiche (SD), Sandy Wilkerson (KS), Jennifer
Redford (ID), Amy Olson (KY)

2. Call to Order – Cathy Lancaster 2:04 EST

3. Welcome Board and Guests

- a. Introduction of our new CSLP Executive Director, **Dawn Krause**,
starting May 15, 2023.

4. Approval of the Consent Agenda

- a. April 2023 Board minutes – Kate Smith
- b. Budget – Deborah Dutcher
- c. Board Retreat Minutes - Kate Smith.

Motion to approve by Amelea Kim, seconded by Donna Throckmorton.

Passed unanimously.

Board Members

Cathy Lancaster - President
Donna Throckmorton – President Elect
Kate Smith – Secretary
Deborah Dutcher – Treasurer
Beth Yates – Past President
Adrienne Butler - at large
Lysha Thompson – at large
Katie Perkey – at large
Jasmine Rockwell - Vendor
Amelea Kim - Membership
Erin Groth - Manual Committee
Dawn Krause - Executive Director
Melissa Hooke – Admin
Alyssa Graybeal – Manual Managing Editor

5. Unfinished Business

a. Artwork/Vendor/Methodikal Update – Melissa Hooke & Jasmine Rockwell

1. We have completed work with Juana. Jasmine explained the artwork process from artist to Methodikal (design house) to production of materials in the warehouse. Method is giving us 10-12 pieces of additional artwork and teen and adult themed posters. The Artwork committee has given us approval and we expect to see more finished pieces from Methodikal soon.

b. Membership: Small Meetings Update – Amelea Kim

The committee is hosting small group meetings to 1) get feedback from state reps; 2) discuss future direction of CSLP; 3) compile ideas for annual meeting discussions; and 4) potentially choose a project for future board and executive director to work on. Meetings are scheduled for June 6 at 4 pm EST, July 27th at 2 pm EST, and August 16 at 4 pm EST. There will be three separate hour-long meetings online. Questions will be provided ahead of time for consideration.

c. Transitions – Lysha Thompson/Amelea Kim

No update

d. Board Agreement – Cathy Lancaster

Board members need to sign and return the agreements to Melissa for her files.

6. New Business

a. PSAs are now available – Cathy Lancaster

Playlist is on YouTube now. There are smaller segments for use on social media. Available for breaking up - directions on manual online.

b. Theme/Slogan Listening Sessions – Donna Throckmorton

We had 46 people in attendance at the first session; one more is happening tomorrow which Jasmine will facilitate. Barbara Curry (AL), Sara White (WA) and Lexie Whitehorn (ND) have volunteered to be on the Summer Symposium Committee.

- c. Statistics Committee – Beth Yates/Katie Perkey
Charissa, who was the statistics chair, needs to step down. Barb Williams, who ran for the position last fall, has agreed to be appointed to the position. Jasmine moved to appoint Barb Williams as chair of the Statistics Committee. Katie Perkey seconded. Unanimous approval. Barb will fulfill the rest of the term (about 18 months). Katie has agreed to onboard Barb. Katie said all state reps will be asked if they want to include state-specific questions to the CSLP Survey. Katie will let us know when the survey opens, and will provide language to use in emails states can use to promote.
 - d. Welcome Dawn! – Cathy Lancaster
Dawn is thrilled to be with us. She’s based in Manhattan, KS. She gave us some background on her work history and experience with CSLP.
7. Other business
 - a. CSLP will have a booth at ALA and Dawn Krause will be there.
 - b. We approved a donation in memory of Elaine Black, a former GA state representative and board member who passed away recently.
8. Comments from guests
 - a. Hellos from Carrie, Sandy and Janet.
 - b. Kate Brunner is the new YS Consultant at the state library in Colorado!
9. Next board meeting: **June 7, 2023**, at 2:00 pm EST via ZOOM
10. Beth Yates motioned to adjourn 2:51 pm EST