

CSLP Board Agenda

Wednesday, June 7, 2023

2:00 p.m. EST

11:00 am PST/12:00 pm MST/1:00 CST/2:00 pm EST

1. Roll Call – Melissa Hooke

Cathy Lancaster, Donna Throckmorton,
Kate Smith, Beth Yates, Adrienne Butler, Lysha
Thompson, Katie Perkey, Jasmine Rockwell,
Amelea Kim, Erin Groth

Dawn Krause - Executive Director

Melissa Hooke – Admin

Not in attendance - Alyssa Graybeal

Guests – Jennifer Radford (ID), Barbara Curry (AL), Kate Brunner (CO) Carrie
Sanders (MD), Janet Dwyer (OH), Sharon Phillips (NY), Sharon Rawlins (NJ),
Evan Bush (GA), Kelly McCabe (NM), Jeni Schomber (WI), Christina Taylor (TX)

2. Call to Order – Cathy Lancaster 2:01 EST

3. Welcome Board and Guests - Cathy Lancaster

4. Approval of the Consent Agenda

- a. May 2023 Board minutes – Kate Smith
- b. Budget – Deborah Dutcher

5. Unfinished Business

a. Bank Account Updates

1. Official Vote for Removal of Luke Kralik

Donna Throckmorton moved to remove Luke from bank account;
Jasmine Rockwell seconded. Approved.

2. Official Vote for adding Deborah Dutcher and Dawn Krause

Board Members

Cathy Lancaster - President
Donna Throckmorton – President Elect
Kate Smith – Secretary
Deborah Dutcher – Treasurer
Beth Yates – Past President
Adrienne Butler - at large
Lysha Thompson – at large
Katie Perkey – at large
Jasmine Rockwell - Vendor
Amelea Kim - Membership
Erin Groth - Manual Committee
Dawn Krause - Executive Director
Melissa Hooke – Admin
Alyssa Graybeal – Manual Managing Editor

Lysha Thompson moved to add Dawn Krause and Deb Dutcher to account; Beth Yates seconded. Approved.

b. Artwork/Vendor/Methodikal Update – Jasmine Rockwell

Jasmine shared artwork from Juana and Methodikal. Attendees had a positive response to what was shared. Thanks to Jasmine for finding Methodikal and working with them to provide these pieces of art. The artists will be recognized.

c. Transitions – Lysha Thompson

Lysha reported that there is a basic outline for transition documents that was shared at the board retreat, and she and Amelea will start compiling that next month. Lysha will send an email to Melissa to remind us to share that information. Will be due in two weeks. Cathy appreciates that they are including staff and board as well as committees.

6. New Business

a. State Reps from non-member states – Cathy Lancaster

Discussion of how state reps are chosen if there are libraries who aren't from member states. Sharon Rawlins remembers that it was a volunteer from a larger library who was familiar with Summer Reading and CSLP who had time. Donna suggested there be consistency on the State Rep page for partial member states. Dawn mentioned that this affects who can come to the annual meeting and who doesn't have a vote. There is also no way to get information to them if they don't sign up for the newsletter. Amelea offered to take this to the Membership committee to discuss. Beth Yates added that our bylaws state "In states that do not pay for 100% of the public libraries, individual public libraries, public library systems or groups of public libraries or library systems may become participants providing they select only one State Representative (Member) and pay dues accordingly." Cathy asked Amelea to work closely with Dawn on this issue.

b. Theme/Slogan Ad Hoc Committee – Donna Throckmorton

Donna is in discussion with Rachel Milbourne and they believe this committee needs to be a standing committee. Amelea Kim moved to make the ad hoc committee a standing committee; Lysha Thompson seconded. Discussion arose about it currently being a one-year chair appointment, but it should be a two-year appointment for consistency. Approved unanimously. This will be effective at the next annual meeting. Beth will let people running for co-chair positions know that it will be a 2-year commitment.

- c. Rules of Use discussion - A Public library's Friends group has used a company online to make their own t-shirt with our slogan and are selling the shirts so that proceeds go to Friends group. These are not our t-shirts. We have copyright on our artwork, and common law trademark on our slogan. They are not to use the TM from our slogan but that got dropped off art last year. It was only on the artwork designed slogan. May not remove the TM symbol from the slogan. Cathy stated: No use of CSLP art on items similar to products offered for sale by CSLP, with the exception of paper goods. Beth mentioned that revamping the rules of use to make them looser was brought up a few years ago but it didn't go anywhere. Beth also feels very strongly that if they are using our slogan but not our artwork, we have to be okay about that. Lysha shared that one of the large libraries in her state reached out with a similar question and they read through the rules of use together and decided NOT to make their own t-shirts. Maybe working through the rules of use to make them more clear will be helpful. Jasmine pointed out from our ROU: "Products offered by CSLP – Restricted/Prohibited Uses: CSLP members may not contract with third parties to produce items that are similar in function to products offered by CSLP, unless prior written permission from CSLP is granted. (See custom items for more detail.)" Cathy sees there are several notes on ROU that need to be reviewed; does this need to be an ad hoc committee that presents ideas to state reps at the annual meeting? Dawn would work with a

couple of board members to post it on the login site – Lysha has volunteered to help out. State reps can also volunteer to help out and should contact Dawn.

7. Other business

- a. Amelea (membership chair) shared that the first small group meeting was held yesterday and went well. She will share the Google doc with what was discussed there. There will be another meeting in July and another in August. One potential outcome is a project for the executive director/board to work on.
- b. Cathy – The annual meeting will stick to the same dates but we are pivoting into other locations due to super high prices.

8. Comments from guests

- a. Kelly McCabe introduced herself.
- b. Hellos from Evan Bush, Christina Taylor, Janet Dwyer and Jennifer Radford
- c. Kate Brunner suggested we add some “For example” ideas to the Rules of Use limits so that public libraries would be able to easily see the boundaries.

9. Next board meeting: **July 12, 2023**, at 2:00 pm EST via ZOOM

10. Beth Yates motioned to adjourn 2:51 pm EST. the board moved into Executive Session.