

CSLP Board Agenda

Wednesday, April 03, 2024

2:00 p.m. EST

11:00 am PST/12:00 pm MST/1:00 CST/2:00 pm EST

1. Roll Call – Melissa Hooke
In attendance: Donna Throckmorton, Kate Smith, Lysha Thompson, Angela Germany, Sue La Paro, Evan Michael Bush, Erin Groth
Dawn Krause – Executive Director
Melissa Hooke – Administrator Manager
Not in attendance: Deborah Dutcher, Cathy Lancaster, Katie Perkey, Jasmine Rockwell
2. Call to Order – Donna Throckmorton 1:03 pm CDT
3. Welcome Guests
Michele Walsh, Jeni Schomber, Carrie Sanders, Sharon Phillips, Sara White, Janet Dwyer, Beth Yates, Kelly McCabe, Anna Foote, Kelsey Stalter
4. Approval of the Consent Agenda
 - a. March 2024 Board minutes – Lysha Thompson
 - b. March 2024 CSLP Treasurer Report - Deborah Dutcher
Evan Bush moves to approve the consent agenda; Kate Smith seconds motion. Motion carries.
5. Executive Director Update – Dawn Krause
\$973,000 in checking and \$15,000 in savings at this time. Several large expenses are coming up. Performance evaluation has been drafted and awaiting approval of EC. Employee evaluations will be scheduled once approved. The PSA is waiting for voice-over and shouldn't be much longer. 2024 incentive items are selling out.
Waiting for US Forest Service to announce Smokey Bear as reading champion. Correction to financial report - \$15,000 in savings account report. Executive Director Report in meeting file.
6. Treasurer Update – Deborah Dutcher
Treasurer report in meeting file.
7. Unfinished Business
 - a. Board Retreat updates – Kate Smith will be hosting attendees in Nashville. Meetings will be held at the Tennessee State Library. Kate will provide restaurant recommendations to Melissa for planning.
 - b. Annual Meeting Steering Committee update – Donna Throckmorton
The committee met and has begun topic discussion. A survey will be sent to state reps for input on topics. The Annual Meeting will be held August 27-30 in Denver, CO.

2024 Board Members

President	Donna Throckmorton
President-elect	Kate Greene Smith
Secretary	Lysha Thompson
Treasurer	Deborah Dutcher
Past-President	Cathy Lancaster
At Large	Evan Michael Bush
At Large	Erin Groth
At Large	Katie Perkey
Vendor	Jasmine Rockwell
Membership	Susan La Paro
Manual Liaison	Angela Germany
Executive Director	Dawn Krause
Administrator Manager	Melissa Hooke
Manual Managing Editor	Alyssa Graybeal

- c. Rules of Use – Board members have looked over the updated rules of use submitted by the committee. The updated document title has been changed to Intellectual Property Rules. Kate Smith moves for approval of Intellectual Property Rules. Sue LaParo seconds motion. Motion carries.
8. New Business for discussion
9. Committee Business
 - a. Read with Jenna booklist – CSLP will be continuing partnership with Read with Jenna as the reading ambassador. Angela Germany and Katie Perkey have compiled a list from the 2024 manual reading lists and have submitted that list to the Read with Jenna team. It is expected the team could add and/or take away titles before settling on those Jenna will promote for summer reading.
10. Review today's Action Items – Lysha Thompson
No action items for today's meeting.
11. Announcements & Other business
 - a. Incoming/Outgoing State Reps – Dawn Krause
Michele Walch from Nevada and Kelsey Stalter from Florida were introduced. Donna shared the member libraries page and advised of changes due to state's who are no longer members.
 - b. CCWB Committee written report – Donna on behalf of Carol Waxman – professional development. The committee includes speakers during each meeting who share about programs and what libraries are doing in regard to child well-being. The committee has added updates to summer food resources on the website.
 - c. Update from Sara White on Theme/Slogan committee work. The top 25 list for each has been compiled. The list will be shared with state reps and those registered for the listening sessions soon.
12. Comments from guests
13. Adjournment - Next board meeting: **May 01, 2024**, at 2:00 pm EST via ZOOM

Motion for adjournment by Lysha at 1:33 pm CDT