

# CSLP Special Board Minutes

Wednesday, June 24, 2024

**12:00 p.m. EST**

9:00 am PST/10:00 pm MT/11:00 CT/12:00 pm ET

## Roll Call – Melissa Hooke

Donna Throckmorton, Cathy Lancaster, Kate Greene Smith, Sue LaParo, Katie Perkey, Evan Michael Bush, Rhonda Tippit, Dawn Krause, Melissa Hooke

**Call to Order** – Donna Throckmorton 12:03 am EST

## Welcome Guests

Welcome to Rhonda Tippit, who has agreed to shadow our new Treasurer to learn the position responsibilities.

## Review and Approval of 2024 Budget - Dawn Krause reviewed the budget.

Dawn explained that income is divided into three lines:

- a. Dues from states and non-member states. We have lost two states but may increase income from individual libraries and see possible increased manual for non-member states
- b. Royalties & Trademark use fees. These have increased due to agreements with outside groups licensing
- c. Online store sales. Our sales have gone extraordinarily well this year with us selling more than \$500,000 more than we expected.

Income for 2025 is projected to be \$2,588,700.00. Expenses are projected to be \$2,373,783.50. Net profit is expected to be \$214,916.50.

Cathy Lancaster moved to approve the budget; Sue LaParo seconded. The motion passed with unanimous approval.

**Approval of Treasurer** - Cathy Lancaster reached out to past president and past treasurer Matt McClain to ask him to finish out the remaining Treasurer term, which will end in Dec. 2025. He has agreed to fill that role, but has asked for a treasurer-in-training who will go on to be treasurer for the next term. Rhonda Tippit has agreed to take on that role.

Cathy moved to appoint Matt McClain as treasurer to fulfill the remaining term; Kate Greene Smith seconded. The motion was unanimously approved.

**Other business** - Kate Greene Smith moved to create the accounting specialist position; Evan Michael Bush seconded. The motion was unanimously approved.

**Adjournment** - Donna Throckmorton moved to adjourn at 12:54 pm EST.

Next board meeting: **August 7, 2024**, at 2:00 pm EST via ZOOM

### 2024 Board Members

|                        |                    |
|------------------------|--------------------|
| President              | Donna Throckmorton |
| President-elect        | Kate Greene Smith  |
| Secretary              | Lysa Thompson      |
| Treasurer              | Vacant             |
| Past-President         | Cathy Lancaster    |
| At Large               | Evan Michael Bush  |
| At Large               | Erin Groth         |
| At Large               | Katie Perkey       |
| Vendor                 | Jasmine Rockwell   |
| Membership             | Susan La Paro      |
| Manual Liaison         | Angela Germany     |
| Executive Director     | Dawn Krause        |
| Administrator Manager  | Melissa Hooke      |
| Manual Managing Editor | Alyssa Graybeal    |