

CSLP Board Agenda

October 09, 2024

2:00 p.m. EST

11:00 am PST/12:00 pm MST/1:00 CST/2:00 pm EST

1. Roll Call – Melissa Hooke

Donna Throckmorton, Kate Smith, Lysha Thompson, Matt McLain, Katie Perkey, Erin Groth, Sue LaParo, Dawn Krause, Melissa Hooke, Angela Germany

Guests – Janet Dwyer, Cassie Veselovsky, Beth Yates, Greta Funk, Jennifer Redford, Lorena Seu, Sharon Phillips, Sara White, Abby Chumin, Amy Olson

<u>2024 Board Members</u>	
President	Donna Throckmorton
President-elect	Kate Greene Smith
Secretary	Lysha Thompson
Treasurer	Matt McLain
Past-President	Cathy Lancaster
At Large	Evan Michael Bush
At Large	Erin Groth
At Large	Katie Perkey
Vendor	Jasmine Rockwell
Membership	Susan La Paro
Manual Liaison	Angela Germany
Executive Director	Dawn Krause
Administrator Manager	Melissa Hooke
Manual Managing Editor	Alyssa Graybeal
Accounting Specialist	Tabetha Barry

2. Call to Order – Donna Throckmorton called the meeting to order at 1:02 pm CT.

3. Approval of the Consent Agenda – Motion to approve Consent Agenda by Katie Perkey. Erin Growth seconds the motion. Motion carries.

- a. September 2024 Board minutes – Lysha Thompson
- b. Financial Report – Matt McLain Non-profit status has been reinstated. Financially, things are looking good.

Dawn – Tabitha has gotten up to speed very quickly. A bank account has been acquired close to Melissa and will begin processing checks electronically through the new account with NFB. Tabitha will begin processing and taking over transactions between accounts. Inventory and annual meeting costs have both paid and could consider moving some funds into savings.

4. Executive Director Update – Dawn Krause – Website for manual will look more robust this year. The manual was completed two weeks ago and will be up and running with target of being available on the 10th. Will plan for an overview with board before going live. See Dawn’s report for complete reporting for the month.

5. Unfinished Business

- a. Approval of Teen Manual Committee co-chairs Lindsey Trammell and Betty J. Johnson. Cathy Lancaster moves to approve. Matt McLain seconds motion. Motion carries.

6. New Business for Discussion

- a. National Library Services Partner/Organization Membership – Dawn

Getting some questions about membership from various organizations. According to bylaws, membership is for public libraries. How strict should the office be. Cathy points out that should follow the by-laws until such time that the membership reviews and chooses to make changes to the by-laws. State reps should reach out to the organization(s) and encourage collaboration. Donna asked how orders are monitored for those purchasing a membership and if that could/would be a red-flag? Kate shared Tennessee has many rural libraries that receive no funding from their local government therefore no state funding. Matt inquired for information on history of the decision to do so. Cathy shared historical knowledge on empowering public libraries.

Dawn had a conversation with two individuals from NLS about possible membership and input on committee(s). Is this considered a membership or a partnership? NLS wants to work with CSLP more. Where do they fall exactly? Donna asked for Erin's perspective. Erin stated she finds it interesting NLS wants more involvement? She shared she and other talking book librarians have been doing these things over the years. Every network library is different and provides different services. Abby Chumin, Inclusion Chair is also at a talking books library. Cathy and Lysha shared regarding how their talking book library has been included. Will consider partnership versus membership.

b. Proposal to make Partnership Committee standing committee – Kate

Kate shared how the current committee has been handled so far and would like to move to a full committee. Kate motions for the Partnership Committee to be a full committee. Sue seconds motion. Discussion - Cathy inquires if the committee would be opened to volunteers or would be an appointed committee? Kate shared members would benefit from experience from serving on the board. Cathy also asked for directive on the committees work with partners. Donna asked if Kate could write a formal proposal to consider and continued to the November agenda.

c. Committee of Committee Chairs – Kate

Kate will follow with a formal proposal for committee chairs meeting regularly/standing meeting to keep each committee informed of the others work and how committees could work together. Lysha will take the lead on arranging meetings with committee chairs.

d. Membership criteria and enforcement for 2025

i. See Partner/Membership discussion above.

e. Commercial RCD (Unlimited Accounts; no free checks) addition to CSLP by-laws.

i. \$140.00 for One-time Setup fee, \$150.00 monthly maintenance fee, \$0.40 – Per Deposit, \$0.15 – Per Check. Panini check scanner is \$665 and comes with a 2-year warranty. Collaborative Summer Library Program would own the machine.

Matt makes motion to proceed. Cathy seconds motion. Motion carries.

7. Committee Business

a. Artwork Committee Presentation – Cassie Veselovsky

Cassie shares first draft has been received from Kaylanni and 2nd draft around Oct. 18th.

Excited about the artwork that has been seen. Committee also discussing illustrator for Mysteries Await theme and ideas on how to all contribute ideas and discuss before submitting to Dawn. Going over timelines with streamlining in mind for working with vendor committee. Committee is not full. Co-chairs have reached out to current members.

Committee chairs meeting will help with input before additional volunteers are added.

8. Review Action Items – Lysha Thompson

Proposal for Partnership Committee from Kate.

Schedule committee chair meeting and standing meeting timeframe. Lysha

Kate sending volunteer information from volunteer form to Cassie.

EC will discuss possible donations for those libraries affected by the hurricane.

9. Announcements & Other

Cathy shared supporting member libraries and directing them to ALA's disaster relief fund with a social media post. Discussion of financial support with a donation or with support at annual meeting. The Executive board will discuss possible donation.

Survey results will be available soon.

Inclusion committee webinar scheduled. Complete details will be released soon.

10. Comments from guests

11. Adjournment – Next Board Meeting: November 06, 2024, 2:00 pm EST – Motion to adjourn by Erin Groth at 2:07 pm, CT.