

## CSLP Board Minutes

January 7, 2026

2:00 p.m. EST

11:00 am PST/12:00 pm MST/1:00 CST/2:00 pm EST

### 1. Roll Call – Melissa Hooke

Abby Chumin, Jennifer Redford, Sue La Paro, Matt McLain, Kate Greene Smith, Evan Michael Bush, Leigh Ramsey, Kelly McCabe, Anna Foote, Beth Yates

Dawn Krause, Melissa Hooke, Amanda Raiche, Tabetha Barry

Visitors: Stephanie Abbott, Marisa Bell, Anna Brannin, Janet Ingraham Dwyer, Trisha Hutcherson, Joanne Pruitt, Lindsey Trammell, Cassie Veselovsky, Sara White

### 2. Call to Order – Abby Chumin 2:01 EST

### 3. Approval of the Consent Agenda

- a. December Board minutes – Sue La Paro
- b. Financial Report – Matt McLain

Approval of the Consent Agenda: Matt McLain made a motion to accept the consent agenda. Motion seconded by Kate Green Smith. Motion carried.

### 4. Executive Director Update – Dawn Krause

- Marisa Bell is the new Utah representative
- The store is doing well in terms of sales (8% increase). Ordering and customer service are both brisk. Bulk ordering is also going well.
- Tabetha is working on a fiscal policy document. Budget planning is coming up.
- Libraries are Life is now officially registered and trademarked.
- Abby, as president, has been added to all financial accounts.
- Committee work is progressing well. A Social Media toolkit should be available March 1. The Partnerships Committee has been working with the American Museum of Natural History.
- The Return on Investment (ROI) letters and infographic have been sent to all state librarians.
- Dan Santat has been announced as the Summer Reading Champion for 2026.

### 5. Unfinished Business

- a. 5 month CD - Matt and Dawn

CSLP has a \$250,000 CD with NSB. Being ahead \$200,000 in revenue, we are in a strong financial position.

#### 2026 Board Members

President	Abby Chumin
President-elect	Jennifer Redford
Secretary	Sue La Paro
Treasurer	Matt McLain
Past-President	Kate Greene Smith
At Large	Evan Michael Bush
At Large	Leigh Ramsey
At Large	Kelly McCabe
Vendor	Sara White
Membership	Beth Yates
Manual Liaison	Lindsey Trammell
Executive Director	Dawn Krause
Administrator Manager	Melissa Hooke
Manual Managing Editor	Amanda Raiche
Accounting Specialist	Tabetha Barry

## 6. New Business for Discussion

### a. Fiscal policy draft - Dawn and Matt

Tabetha and Dawn are trying to locate and compile fiscal policies in other documents and in the organizational manual. When the draft is complete, it will go to the Budget & Finance Committee and then to the Board for a vote, probably in April or May.

### b. Board liaison assignments - Dawn

Dawn will post the list of committees so that current Board members can choose which one they want to liaise with. Kate explained that the liaison role is a supportive one, making sure the committees are on track and have the support they need. Liaisons attend the committee meetings.

### c. Board Retreat potential dates and locations - Dawn and Abby

A survey with potential dates will be sent out. The retreat has 13-15 attendees and usually costs approximately \$15,000. Board members offered a lot of possible locations.

### d. CSLP Audit - Kate

The Foundation Group suggested an audit in early FY27. It will be a financial audit conducted by an accountant.

### e. Vendor Committee Survey - Sara

The Vendor Committee will be conducting an all member survey. Sara shared the possible questions, and discussion ensued.

### f. Review of strategic plan - Abby

Abby reviewed the strategic plan, making notes of progress. Kate will prepare for the future review.

### g. Review Action Items – Sue La Paro

- Continue reviewing fiscal policies - Tabetha, Dawn, and Matt
- Board liaison assignments - Dawn
- Complete survey for Board retreat dates and location by end of January - Board
- Continue working on Vendor survey - Sara and Vendor Committee

## 7. Announcements

### a. Marisa Bell is the new Utah CSLP representative.

### b. Building Community-Based Summers (BCBS) applications are open for the Spring 2026 cohort.

### c. Lindsey Trammel asked if representatives could shadow committee meetings. Attending other committee meetings is encouraged. The Committee of Committees meets the 4th Thursday of the month at 3:00.

### d. Beth Yates, Membership Committee chair, is seeking mentors for new state representatives.

## 8. Comments from guests - none

## 9. The meeting adjourned at 2:58 pm, with a motion from Jennifer Redford and a second from Matt McClain.

## 10. Next Board Meeting: February 4, 2026, 2:00 pm EST