

Taking the mystery out of accessibility.



April 20, 2026

Dawn Krause
Executive Director
Collaborative Summer Library Program
Dawn.krause@cslpreads.org

Re: 2026 Collaborative Summer Library Program Manual Accessibility Conformance Report based on VPAT 2.5 WCAG Format.

Dear Dawn,

Attached is the Accessibility Conformance Report (ACR) for the 2026 Collaborative Summer Library Program Manual PDF. This has been prepared using the results of our comprehensive accessibility audit of the document for compliance with WCAG 2.1 Level AA Accessibility Guidelines.

Please let us know if you have any questions or feedback.

Best regards,
The Access Ingenuity Team

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Executive Summary

2026 Collaborative Summer Library Program Manual Accessibility Conformance Report

Access Ingenuity's evaluation of the 2026 Collaborative Summer Library Program Manual PDF identified accessibility features and functionalities of the document. This evaluation provided the information required to assess the conformance of the document with the WCAG 2.1 Accessibility Standards.

Access Ingenuity, an independent authority in web accessibility, has evaluated the document and certifies it to be substantially conformant with Level A and Level AA of the Web Content Accessibility Guidelines version 2.1. Please note that some activities are purely visual and will not be fully accessible.

Access Ingenuity cannot verify the conformance of content changed after the date of our evaluation. However, based on our interactions with Collaborative Summer Library Program, Access Ingenuity is confident in their efforts to maintain a substantially conformant product.

The Information Technology Industry Council (ITIC) has published recommended language to be used in completing Accessibility Conformance Reports (ACRs) that has been designed to create simplicity and uniformity/consistency in ACRs presented by a variety of suppliers. In preparing the 2026 Collaborative Summer Library Program Manual PDF ACR, Access Ingenuity has used the ITIC-recommended *VPAT 2.5 WCAG* format.

Based on this evaluation and on information published on the ITIC website (<http://www.itic.org>), Access Ingenuity presents the ACR for the 2026 Collaborative Summer Library Program Manual PDF on the following pages.

2026 Collaborative Summer Library Program Manual Accessibility Conformance Report

WCAG Edition

(Based on VPAT® Version 2.5)

Name of Product/Version: 2026 Collaborative Summer Library Program Manual (PDF)

Report Date: April 20, 2026

Product Description: PDF manual that discusses the 2026 Collaborative Summer Library Program. Content can be reviewed by age and includes Storytime book and songs, activities, and instructions and/or additional information for specific activities and crafts.

Contact Information: Collaborative Summer Library Program, dawn.krause@cslpreads.org, 833-554-4700

Notes: This is a 401 page PDF that is best viewed in Adobe Reader.

Evaluation Methods Used:

Conformance to the listed accessibility standards was evaluated April 17, 2026, using a combination of static analysis tools and manual testing with assistive technologies.

The evaluation was conducted in the following operating system and browser/screen reader combination:

1. Desktop Environments
 - a. Windows 11: Adobe Acrobat Reader and Pro /JAWS 2026

The accessibility assessment was executed per the following steps:

- I. A sighted accessibility expert conducted an overall technical analysis to identify issues of technical compliance that would affect mobility-impaired, deaf/hearing-impaired, and low-vision users. The evaluator inspected the pages using Adobe Acrobat Pro features, such as the accessibility tags tree.
- II. Keyboard accessibility analysis (for mobility and physically challenged users) was conducted by attempting to thoroughly navigate the pages through the keyboard, without using a mouse.
- III. The accessibility for low-vision users was evaluated three ways: (1) using the resizing capability offered by the program, (2) using Colour Contrast Analyser (CCA) Version 3.5.5, and (3) using the accessibility checker offered by Adobe Acrobat Pro.
- IV. An expert screen reader user conducted screen reader testing. The goal was to identify accessibility barriers that are likely to be experienced by users who are blind.

Any usability issues for users with disabilities encountered during the accessibility assessments were also noted.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0	Level A (Yes) Level AA (Yes) Level AAA (No)
Web Content Accessibility Guidelines 2.1	Level A (Yes) Level AA (Yes) Level AAA (No)
Web Content Accessibility Guidelines 2.2	Level A (No) Level AA (No) Level AAA (No)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.

WCAG 2.1 Report

Note: When reporting on conformance with the WCAG 2.1 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.1 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A)	Supports	The PDF provides alternative text where necessary for users of assistive technology.
1.2.1 Audio-only and Video-only (Prerecorded) (Level A)	Supports	There is no audio-only content in the PDF.
1.2.2 Captions (Prerecorded) (Level A)	Supports	There is no video content in the PDF.
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)	Supports	There is no video content in the PDF.
1.3.1 Info and Relationships (Level A)	Supports	Visual structure and relationship information are provided through object information or are available in the text.
1.3.2 Meaningful Sequence (Level A)	Supports	Reading order within the PDF followed an intuitive and meaningful sequence.
1.3.3 Sensory Characteristics (Level A)	Partially Supports	Some activities in this file are purely visual and will not be fully accessible.
1.4.1 Use of Color (Level A)	Supports	Throughout the PDF, color alone is not used as the sole method of conveying information or distinguishing visual elements.
1.4.2 Audio Control (Level A)	Supports	There is no audio content in the PDF.
2.1.1 Keyboard (Level A)	Supports	Functionality of interactive content, such as links and forms, is available using the keyboard in the PDF.
2.1.2 No Keyboard Trap (Level A)	Supports	Keyboard focus was never locked or trapped at any page element in the PDF.
2.1.4 Character Key Shortcuts (Level A)	Supports	Adobe programs provide character key shortcuts. Users can disable or remap the shortcuts to non-printable keys.

Criteria	Conformance Level	Remarks and Explanations
2.2.1 Timing Adjustable (Level A)	Supports	The PDF is not timed at any point.
2.2.2 Pause, Stop, Hide (Level A)	Supports	There is no moving content in the PDF.
2.3.1 Three Flashes or Below Threshold (Level A)	Supports	There is no flashing content in the PDF.
2.4.1 Bypass Blocks (Level A)	Supports	The PDF provides heading structure for navigation, along with bookmarks.
2.4.2 Page Titled (Level A)	Supports	The PDF has a unique and descriptive document title.
2.4.3 Focus Order (Level A)	Supports	The navigation order of links, form elements, and other interactive controls is intuitive and logical.
2.4.4 Link Purpose (In Context) (Level A)	Supports	The purpose of the links in the PDF is identified in context.
2.5.1 Pointer Gestures (Level A)	Supports	All functionality that uses multipoint or path-based gestures for operation can be operated with a single pointer without a path-based gesture.
2.5.2 Pointer Cancellation (Level A)	Supports	Click events happen when learners release the mouse button, not when they press the mouse button down. They can move the mouse away from the target before releasing the button if they do not want to activate the target.
2.5.3 Label in Name (Level A)	Supports	Interface components within the PDF contain appropriate labeling within the name.
2.5.4 Motion Actuation (Level A)	Supports	The PDF does utilize motion controls. In other words, learners can't control content by moving their tablets or smartphones.

Criteria	Conformance Level	Remarks and Explanations
3.1.1 Language of Page (Level A)	Supports	The language of the PDF is appropriately identified.
3.2.1 On Focus (Level A)	Supports	When focus changes in the PDF, this does not ever cause a change in page content, spawn a new browser window, or cause any other change that disorients the user.
3.2.2 On Input (Level A)	Supports	When a user inputs information or interacts with a form control in the PDF, this does not result in a change in the page content, change focus, launch an additional window, or otherwise disorient the user.
3.3.1 Error Identification (Level A)	Supports	No forms in the PDF are required for completion.
3.3.2 Labels or Instructions (Level A)	Supports	The PDF provides sufficient labels, cues, and instructions for interactive elements.
4.1.1 Parsing (Level A)	Supports	For WCAG 2.0 and 2.1, the September 2023 errata update indicates this criterion is always supported. See the WCAG 2.0 Editorial Errata and the WCAG 2.1 Editorial Errata .
4.1.2 Name, Role, Value (Level A)	Supports	Markup in the PDF facilitates accessibility.

Table 2: Success Criteria, Level AA

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)	Supports	There is no live multimedia content in the PDF.
1.2.5 Audio Description (Prerecorded) (Level AA)	Supports	There is no video content in the PDF.
1.3.4 Orientation (Level AA)	Supports	The PDF can be oriented for both portrait and landscape.
1.3.5 Identify Input Purpose (Level AA)	Supports	The PDF provides appropriate labeling for input fields for users' personal info, such as phone numbers, addresses, birthdays, etc.
1.4.3 Contrast (Minimum) (Level AA)	Supports	The PDF contains sufficient text contrast.
1.4.4 Resize text (Level AA)	Supports	PDF is structured in such a way as to allow for zooming when viewed in programs that support this feature.
1.4.5 Images of Text (Level AA)	Supports	The PDF does not contain images of text in areas where technology could be used to achieve a visual presentation of information.
1.4.10 Reflow (Level AA)	Supports	PDF is structured in such a way as to allow for reflow when viewed in programs that support this feature.
1.4.11 Non-text Contrast (Level AA)	Partially Supports	Some activities in this file are purely visual and will not be fully accessible. For example, the activity where learners are to “Spot 10 Unmatched Eggs In The Prehistoric Land.”
1.4.12 Text Spacing (Level AA)	Supports	Adobe Acrobat/Reader is not implemented using markup languages.
1.4.13 Content on Hover or Focus (Level AA)	Partially Supports	Content that appears on mouse hover or keyboard focus (such as tooltips) is not dismissible due to Adobe limitations.

Criteria	Conformance Level	Remarks and Explanations
2.4.5 Multiple Ways (Level AA)	Supports	This criterion does not apply to non-web content, however the PDF provides bookmarks to allow for quicker navigation.
2.4.6 Headings and Labels (Level AA)	Supports	Visual headings were marked as headings throughout the PDF, and labels were used appropriately.
2.4.7 Focus Visible (Level AA)	Supports	The PDF has a focus indicator on all interactive page elements.
3.1.2 Language of Parts (Level AA)	Supports	Languages in the PDF are appropriately identified.
3.2.3 Consistent Navigation (Level AA)	Supports	This criterion does not apply to non-web content; however, the navigation of the PDF is consistent throughout.
3.2.4 Consistent Identification (Level AA)	Supports	This criterion does not apply to non-web content.
3.3.3 Error Suggestion (Level AA)	Supports	No forms in the PDF are required for completion.
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)	Supports	The PDF does not collect legal, financial, or data content.
4.1.3 Status Messages (Level AA)	Supports	No forms in the PDF are required for completion.

Legal Disclaimer

As of the date of its publication indicated in the information table at the beginning of this document, this Accessibility Conformance Report represents the current view of the Collaborative Summer Library Program regarding information about the PDF as outlined in the ITI's "VPAT® 2.5 WCAG 2.1 Edition." Collaborative Summer Library Program cannot guarantee that any information in this Accessibility Conformance Report will remain accurate after such date of publication, but works continuously to monitor the accessibility of content and provide updates from time to time. Any modification or customization to the subject product may render some or all of this Accessibility Conformance Report to become inapplicable. This Accessibility Conformance Report is provided "as is" and for informational purposes only.